

Research organiser

Activity sheet

1. The task (what do I need to know)

What is the task specifically? (What am I expected to do/ produce? What do I already know? What do I need to find out?)

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What questions do I need to answer in order to do this?

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2. Information seeking

What sort of information do I need? Where can I find this? Can I find this information using personal contacts, the library and/ or the internet? Which sources will I use?

Information	Source

3. Using information

What will these resources tell me? Will they answer my questions from part one?

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4. Recording information

How will I record my information? What do I need to make a note of?

- take notes using paper
- tape record notes from source
- draft straight onto computer
- draw pictures
- other

5. Presenting information

How will I put my final presentation together? What will the final product look like?

- cartoon/book
- cartoon/poster
- video/audio tape
- oral presentation/PowerPoint
- play/ narrative/poetry
- essay

6. Evaluation

How will I know if I did well? Do I need more practice with any particular stage or skill?

Did I end up doing what I said I would at the beginning?

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Were my questions useful?

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If not, how could they have been more useful?

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Is the final presentation the best I could have done?

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Does my work have all the required sections?

What is the best section?

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Skills I had difficulty with

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What can I improve on next time?

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Mark I would give myself

Signed:

Date:

Teacher's signature:

Date:

Comments:

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